



Pre-Employment Application

Our company is an equal opportunity employer and will consider all applicants for all positions equally without regard to their race, sex, age, color, religion, national origin, veteran status or any disability as provided in the Americans With Disability Act.

This application will be given every consideration, but its receipt does not imply that the applicant will be employed. Each question should be answered in a complete and accurate manner as no action can be taken on this application until all questions have been answered.

PERSONAL INFORMATION

Date: _____

Name: _____ Home phone (____) _____ Cell (____) _____
Last First Middle

Present Address: _____
Number Street City State Zip

Email: _____ Social Security: _____ - _____ - _____ Are you over 18? () Yes () No

Driver's License: Number _____ State _____ Expiration Date _____

Are you a citizen of the U.S. or do you have the legal right to be employed in the United States? () Yes () No

Have you been convicted of any crime (excluding minor traffic violations) including driving while under the influence of alcohol or drugs?

() Yes () No

If yes, state the offense, location, and date and disposition _____

NOTE: A conviction will not necessarily disqualify you from employment.

Do you have the ability, with or without reasonable accommodations, to work overtime if required by the job for which you are applying?

() Yes () No

If no, please explain _____

EMPLOYMENT

Are you seeking () full-time () part-time () temporary or summer employment?

Position applied for? () Customer Service () Tour Guide () Mechanic () Manager Hourly wage desired _____

Date available to start _____

Have you ever applied at our company before () Yes () No / If yes, when? _____

How did you learn about our company and/or position? _____

Are you now, or do you expect to be, working in any other business or job? () Yes () No

Are there any days or hours you would be unable or unwilling to work? () Yes () No , If yes please specify:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Would you abide by the safety rules of this company? () Yes () No

Would you be willing and able to perform all the tasks required by the job you are applying for? () Yes () No

If hired as a temporary summer employee, would you be able to remain in our employment through Labor Day of this year? () Yes () No

If no, please explain _____

NOTE: Answering "no" will not disqualify you from employment.

EDUCATION

Name, City, State

Dates

Graduate

Focus of Studies

High School:	From/To:	Yes or No	
College:	From/To:	Yes or No	
Graduate / Post Grad:	From/To:	Yes or No	
Trade School:	From/To:	Yes or No	

List and describe any other school or specialized training _____

Do you speak other languages? _____ Read – Write

Level: Efficient – Good – Excellent – Fluent

WORK HISTORY

Name of Company	Title and Duties		
Nature of Business	Dates Employed	From:	To:
Address	Pay	Start:	End:
City, State, Zip	Name/Title of Supervisor		
Phone/Email	Reason for Leaving		

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REFERENCES

Name	Address	Phone	Occupation

AFFIDAVIT

I certify that my answers to the forgoing questions are true and correct without consequential omissions of any kind whatsoever. I understand that if I am employed, any false, misleading or otherwise incorrect statements made on this application form or during any interviews may be grounds for my immediate discharge. I hereby authorize Bike and Park Santa Monica dba Santa Monica Bike Center to contact any company or individual it deems appropriate to investigate my employment history, character and qualifications and give my full and complete consent to their revealing any and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals for defamation, invasion of privacy or any other reason because of their statements. I agree that if I am employed, I will abide by all the rules and regulations of the company. I understand that nobody in the Company is authorized to enter into a written or verbal employment contracts with me for any definite period of time without the express written consent of the President of the Company. I also understand that my employment is "at will" and may be terminated by myself or by the Company at any time for any reason at all, with or without prior notice.

Signature: _____

Date: _____

COMPANY USE ONLY

Interviewed by:

Remarks: